

1. **Financial Assistance Scheme** (Pages 2 - 8)

CABINET MEMBERS DELEGATED DECISION

Open		Would any decisions proposed :		
Any especially affected Wards	Mandatory/	Be entirely within Cabinet's powers to decide	YES/NO	
	Discretionary /	Need to be recommendations to Council	YES/NO	
	Operational	Is it a Key Decision	YES/NO	
Lead Member: E-mail: cll.elizabeth.nockolds@west-norfolk.gov.uk		Other Cabinet Members consulted: None		
		Other Members consulted: None		
Lead Officer: Lorraine Gore E-mail: Lorraine.gore@west-norfolk.gov.uk Direct Dial (01553 616432)		Other Officers consulted: Sarah Dennis		
Financial Implications YES/NO	Policy/Personnel Implications YES/NO	Statutory Implications YES/NO	Equal Impact Assessment YES/NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES/NO
Date meeting advertised: 4 th December 2015		Date of meeting decision to be taken: 11 th December 2015		
Deadline for Call-In: 18 th December 2015				

Financial Assistance Small Grants Scheme

Summary

This report details the decisions made in relation to the first round of capital and revenue grant awards for 2015-16

Recommendation

To approve the decisions set out below

Reason for Decision

Determination of applications under the Financial Assistance Fund

A grants panel meeting was held on 2nd December to assess applications for capital and revenue grants which fall within the Culture, Heritage and Health Portfolio. This report details the recommendations made at this meeting by the Portfolio Holder.

The recommendations featured in this report are subject to the 'call in' procedure. When the grant decision becomes official the applicants will be notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grants will be stated in the official offer letter.

Revenue applications:

Awards under £5,000:

Organisation applying	Summary of request	Decision
King's Lynn Film Festival	To provide free film screenings and workshops for local people, and including those from migrant communities	£1,000
King's Lynn FoodBank	To provide 10 FISH (Food (and Fun) in School Holidays) events during 2016 to help prevent child hunger during school holidays	£2,000
Methwold Community Action Group	To help run 3 of the activity groups operating under the Methwold Action Group	£950
Pandora Project	To contribute towards Project Manager costs for this relatively newly formed organisation to enable them to establish core funding	£2,500
Sing Your Heart Out - West	To provide a series of ten 2-hour singing workshops	£1,000
West Norfolk Riding for the Disabled Association	To provide riding lessons for 13 weeks on Wednesdays for children, young people and adults with physical and learning disabilities	£2,500
Total Awarded		£9,950

Applications declined/ deferred:

Organisation applying	Summary of request	Decision
Hanseatic Union	To provide weekly sessions to improve language skills amongst the local migrant community	Declined due to duplication with other local organisations
Norfolk Area LGBT Project	To contribute to staffing costs in order to promote BLAH LGBT+ Youth group throughout King's Lynn and West Norfolk	Deferred – request more detailed information about delivery in the district
The Gateway Church	To continue to run an international cafe to support local migrant workers and to help them learn English	Declined due to duplication with other local organisations

Capital applications:

Awards under £5,000:

Organisation applying	Summary of request	Decision
Heacham Club Charity	To turn an old boiler room into storage for table tennis equipment	£1,000 (conditional upon the other funds needed being secured)
King's Lynn Roller Hockey Club	To provide safety equipment, skates and hockey sticks for new members	£857
Lynn Ladies Football Club	To purchase portable floodlights to enable all year round training	£1,527 (conditional upon the other funds needed being secured)
NCT West Norfolk Branch	Equipment to help run a Tums to Tots group every Friday in East Winch	£600
Open Road West Norfolk	To replace the lighting in the workshop, to complete the refurbishment	£5,000
Ripper Memorial Hall	To refurbish the men's, ladies and disabled toilets	£3,000
The Management Committee of the Jephson Village Hall	To replace the floor covering in the hall and annexe of the Jephson Village Hall	£1,000

Applications declined/ deferred:

Organisation applying	Summary of request	Decision
All Saints' South Lynn Parochial Parish Council	To install a new heating system to allow the building to be used on a daily basis during cold weather	Deferred – request a more detailed case for community use, and plans to secure other funds needed
King's Lynn Norfolk Boat Trust	To purchase capital items to refurbish the boat and put it to use providing river trips	To be invited to reapply with a more suitable project

Awards over £5,000:

Amy Robsart (Syderstone) Village Hall

Project: To replace the current inefficient and expensive heating system

During the winter months the heating is inadequate, which means that usage of the hall decreases in the cold weather. Heating is currently via wall mounted radiant heaters. The aim is to improve the conditions by making the hall more welcoming and warmer, through the best energy efficient means.

To achieve this the management committee wishes to install a wet radiator heating system, at a total cost of £33,997 including VAT.

The hall committee has raised £5,000 towards this project, and a further £5,000 has been awarded conditionally from the Jack's Lane Windfarm Fund. Other applications are pending to lottery and green energy funds.

Decision: £8,000 (release of funds conditional upon confirmation that the remaining funds needed have been secured)

Welney Residents Rec and Green Spaces User Group

Project: To contribute towards a new children's play area

Welney Residents Group formed in March 2015 to lead a project to transform green spaces in the area for the benefit of the community. A 12,000 m2 disused field has been identified for development, to offer a park comprising a sensory garden, orchard, picnic area, children's play area, and various wildlife areas. The site is owned by King's Lynn and West Norfolk Borough Council, lease agreement is in place to give the group 15 year occupancy on the site.

Welney has not had play facilities since the 1980's and there is currently nowhere with paved, lit access for the children to play. The primary school is due to close shortly, further reducing opportunities for children in the village to mix socially.

The proposed playscheme will cost £71,674.68 (inc. VAT) in total which includes all play items, safety surfacing and installation - there is scope to 'trim' this spec to suit budget if needed. £3,000 from a local trust, plus £32,000 from William Marshall Trust have been offered conditionally towards this project to date.

Decision: £8,000 (release of funds conditional upon confirmation that the remaining funds needed have been secured)

Policy Implications

None.

Financial Implications

The total Financial Assistance budget is as follows:

	£
Financial Assistance Revenue Grants Budget 2015/16	17,000
Commitments	
This report	9,950
Balance of Funds Available 2015/16	£7,050

	£
Financial Assistance Capital Grants Budget 2015/16	50,000
Commitments	
This report	28,984
Balance of Funds Available 2015/16	£21,016

There is sufficient budget provision to cover both revenue and capital recommendations in this report.

Personnel Implications

None.

Statutory Considerations

None.

Equality Impact Assessment (EIA)

None.

Risk Management Implications

None.

Declarations of Interest / Dispensations Granted

None.

Background Papers

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

Pre-Screening Equality Impact Assessment

Borough Council of
**King's Lynn &
West Norfolk**



Name of policy/service/function					
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations					
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age				
	Disability				
	Gender				
	Gender Re-assignment				
	Marriage/civil partnership				
	Pregnancy & maternity				
	Race				
	Religion or belief				
	Sexual orientation				
	Other (eg low income)				
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No				
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No				
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No				
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes / No	Actions:			
		Actions agreed by EWG member:			
Assessment completed by: Name					
Job title	Date				

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.